



## **Position Announcement:**

**Senior Organizer/Data Manager: OHIO**

Applications due: February 22nd by 11:59 pm

**URGE is working to empower the diverse, upcoming generation of leaders who promote and protect reproductive freedom – both now and in the future.** We are dedicated to the right of each person worldwide to decide when and if they will have sex, when and if they will be pregnant, and when and if they will have a child. URGE provides tools, training and leadership opportunities to young people aged 18-30 to mobilize for reproductive information and services and win real victories for their campuses and communities!

### **Senior Organizer/Data Manager:**

URGE: Unite for Reproductive & Gender Equity seeks a committed person in Bowling Green who is passionate about reproductive/social justice to help implement our voter engagement campaign. As an organizer for URGE, you'll get an inside understanding of the fight to attain reproductive justice locally in your community, as well as an opportunity to hone your professional skills in a fast-paced environment. You will have the opportunity to work directly with local leaders and elected officials to affect real change in your community. URGE Senior Organizer/Data Managers will also work at a local college campus in their community with the Ohio State Organizer, the intern, and the canvassing staff.

Candidates must have knowledge of and commitment to reproductive health and rights and/or social justice issues. Canvassing Managers, and Canvassers will report to this position; this position will report to the Ohio State Organizer.

### **Responsibilities**

- Screen, interview, hire, and train the incoming canvassing team in community with the Ohio State Organizer
- Help to create and run trainings on canvassing and managing a canvass
- Train staff in door-to-door canvassing, phone banking, voter registration, and get out the vote
- Create and maintain relationships with local elected officials, organization leaders, and community members
- Manage canvassing data, including but not limited to, creating lists, cutting turf, and reporting results during the campaign via VAN; oversee entry of volunteer and voter registration data
- Check-in and debrief with Canvassing Managers and Canvassers and report findings to the Ohio State Organizer
- Create, recruit for and co-host community events, including Sex Trivia, volunteer canvassing and advocacy and skill trainings

### **Qualifications:**

- At least 1 year of previous grassroots organizing, electoral organizing/canvassing, advocacy experience required (internships and volunteer experience included)
- Ability to commit to part time work during the campaign
- A passion for reproductive justice and social justice issues
- A commitment to youth activism

- Active member of an URGE Chapter, Affiliate or City Activist Network, and/or associated with a reproductive justice organization is preferred
- Ability to juggle multiple tasks with attention to detail
- Familiarity with Bowling Green community required
- Flexibility and adaptability to change
- Ability to work well with a team, take direction and feedback, and share skills and knowledge
- Ability to develop, coach, and encourage canvassing staff
- Ability to establish priorities, work independently, and proceed with objectives independently
- Previous experience with the Voter Activation Network (VAN) required
- Reliable transportation required

**Placement:** Bowling Green

**Duration:** This position is temporary, begins immediately, and ends on December 8th, 2017.

**Salary:** This position is paid \$15/hr

**To Apply:** Applications will be considered on a rolling basis until February 22nd at 11:59 pm EST. Incomplete applications will NOT be considered. Please send cover letter, and resume, and 2 references and their contact information and relationship to you in one PDF to: Taylor Harrison, Ohio State Organizer, tharrison@urge.org

*URGE is an equal opportunity employer. People of color, lesbian, gay, bisexual, transgender people and those with disabilities are strongly encouraged to apply.*