



Job Announcement

Ohio State Coordinator

March 2022

Organizational Overview:

URGE plays a unique and critical role as a reproductive justice organization that engages young people and catalyzes their power to fight for the ability of all people to build the families they want, access the healthcare they need, and to live and love in a way that's true to who they are. Working with young people ages 18-30, and the leadership of young people of color, women, queer, trans, and nonbinary folks, and people of low-income, URGE provides training, field mobilization and national leadership to move policy, systemic, and cultural change.

At the core of URGE's mission are our values, commitment to justice, equity, diversity, and inclusion, disrupting anti-Blackness and dismantling white supremacy. We seek candidates whose values are aligned with those of our organization.

Position Summary:

URGE seeks an Ohio State Coordinator who is passionate about reproductive and social justice to organize and develop our field and civic engagement program in the respective state. Candidates must have knowledge of and commitment to reproductive health and rights and/or social justice issues, experience with national and/or state organizing, some experience with issue or electoral campaigns, member development and civic engagement, as well as excellent training skills.

Placement: This is a remote position based in Ohio, primarily in Cincinnati and Cleveland. Candidates must be able to drive, have personal transportation, and the ability to travel to organizing sites across the state. URGE does not have an office for this location. Candidates must be prepared to work from a home office with equipment provided by URGE.

This is a full-time exempt position that reports to the Voter Engagement Director.

Responsibilities:

Integrated Voter Engagement (IVE)

- Implement year-round voter engagement (education and mobilization) campaigns (door-to-door, phone, and digital canvass operations and track voter contacts) in respective state
- Execute statewide Youth Voter Registration Campaign in high school, college campuses, and via community partners
- Identify new community partners and strengthen URGE relationships to expand the reach of IVE Department across the state
- Recruit, train, and supervise interns and canvassers who will help implement the civic engagement campaigns (teams of 5-20 people). This includes managing scheduling, time-off, time-card

completion and approvals

- Effectively manage voter engagement canvassers and campaigns, in compliance with Human Resource law and practice, as well as 501c3 restrictions
- Manage and maintain up-to-date records of campaign metrics and growing partnership databases
- Manage and implement other IVE projects as assigned

City Activist Network

- Work with URGE staff to plan, develop, and implement trainings for URGE's City Activist Network program
- Identify, build, and maintain relationships with a diverse base of young leaders and activists for City Activist Networks in respective state to run local, state, and national reproductive justice campaigns

Contribute to URGE team and mission

- Represent URGE in partnership, coalition, and movement spaces as needed
- Act as support in partnership with URGE staff in facilitating core programming

Other duties and responsibilities as assigned

Qualifications:

- Strong commitment to URGE's mission and values
 - Support reproductive freedom and promoting youth activism and leadership
 - Commitment to reproductive and gender justice, abortion access for all, queer and trans liberation, building young people's political power, and dismantling white supremacy
 - Commitment to co-creating a work environment that is just, equitable, and inclusive to all, including Black, Indigenous, and other people of color, LGBTQIA+ people, women, and people with disabilities
- **At least 2 years of experience** with social justice organizing **OR at least 1-year** specific experience with electoral field campaigns and door-to-door, phone, and digital canvassing or other relevant work
- **Experience with community organizing, targeting campaigns, managing campaigns is a plus.**
- Experience with VAN a plus
- Experience in event planning is a plus
- Experience with script writing
- Experience organizing people of color in respective state, building and working with coalitions, and a commitment to working for progressive issues in red states
- Excellent written and verbal communication skills
- Proficiency with a range of digital tools: social media platforms (including Facebook, Snapchat, Twitter, Instagram), Microsoft Office, and Google Drive
- Comfortable learning new online tools
- Flexible, adaptable, and able to juggle multiple tasks with attention to detail
- Ability to work well with a team, take direction and feedback, and share skills and knowledge
- Ability to work independently
- Willingness to identify, develop and take on new opportunities to further URGE's mission

Salary: \$48 - \$60k annually with excellent benefits, including health and dental coverage for staff fully paid by URGE. Because of the differences in cost of living based on location, URGE utilizes location in determining salary, among many factors.

To Apply: Applications are accepted on a rolling basis. Please state “**OH State Coordinator**” on the subject line. Incomplete applications will NOT be considered. Please send a cover letter and resume to jobs@urge.org. *Please include in your cover letter how you define reproductive justice, LGBTQIA+ liberation, and racial justice, and how are you prepared to advance these values if selected to join the URGE team.*

URGE is an equal opportunity employer. People of color, lesbian, gay, bisexual, transgender people and those with disabilities are strongly encouraged to apply.