



Job Announcement Ohio State Coordinator March 2024

Position: Ohio State Coordinator (Full-time, 40 hours/week)

Location: Remote (Ohio). Candidates must be able to drive, have personal transportation, and the ability to travel to organizing sites across the state. URGE does not have an office for this location. Candidates must be prepared to work from a home office with equipment provided by URGE.

Organizational Overview

URGE plays a unique and critical role as a reproductive justice organization that engages young people and catalyzes their power to fight for the ability of all people to build the families they want, access the healthcare they need, and to live and love in a way that's true to who they are. Working with young people ages 18-30, and the leadership of young people of color, women, queer, trans, and nonbinary folks, and people of low-income, URGE provides training, field mobilization and national leadership to move policy, systemic, and cultural change.

Position Summary

URGE seeks a full-time State Coordinator who is passionate about reproductive and social justice. The state coordinator will organize and implement our field and civic engagement program in their respective state. At the core of URGE's mission is our commitment to justice, equity, diversity, and inclusion. We do this by disrupting anti-Blackness and dismantling white supremacy. We seek candidates whose values are aligned with ours.

Candidates must have knowledge of and commitment to reproductive health and rights and/or social justice issues. Candidates should have experience with national and/or state organizing, issue or electoral campaigns, member recruitment and cultivation, as well as civic engagement, and excellent training skills. This role reports to the IVE Director.

Essential Responsibilities Include:

- ***Coordinate Integrated Voter Engagement program***
 - Implement year-round voter education and mobilization campaigns in respective

states utilizing door-to-door, phone, and digital canvassing tactics, while tracking voter contacts.

- Strengthen URGE's relationships and expand the IVE Department's reach across the state by identifying new and maintaining current community partnerships.
- Coordinate the schedule and tasks assigned to voter engagement interns and volunteers (teams of 5-20 people).
- Comply with Human Resource law and best practices, as well as 501c3 restrictions.
- Maintain up-to-date records of campaign metrics and partnership database.
- Manage and implement other IVE projects as assigned.
- **Support Community Activist Network**
 - Work with URGE staff to plan, develop, and implement trainings for URGE's Community Activist Network program.
 - Identify, build, and maintain relationships in respective state with a diverse base of young leaders and activists for URGE's local, state, and national reproductive justice campaigns.
- **Contribute to URGE team and mission**
 - Represent URGE in partnership, coalition, and movement spaces as needed.
 - Act as support in partnership with URGE staff in facilitating IVE and cross-departmental core programming.
- **Other duties and responsibilities as assigned.**

Qualifications for Ohio State Coordinator:

- At least 2 years of experience with social justice organizing OR at least 1-year specific experience with electoral field campaigns (door-to-door, phone, and digital canvassing), or other relevant work.
- Experience with VAN/EveryAction a plus.
- Experience organizing with people of color in respective state, building and working with coalitions, and a commitment to working for progressive issues in red states.
- Excellent written and verbal communication skills.
- Proficiency with a range of digital tools: social media platforms (including Facebook, TikTok, Twitter, Instagram), Microsoft Office, and Google Drive.
- Comfortable learning new online tools.
- Flexible, adaptable, and able to juggle multiple tasks with attention to detail.
- Ability to work well with a team, take direction and feedback, and share skills and knowledge.
- Willingness to identify, develop and take on new opportunities to further URGE's mission.
- Commitment to reproductive and gender justice, abortion access for all, queer and trans liberation, building young people's political power, and dismantling white supremacy.
- Commitment to co-creating a work environment that is just, equitable, and inclusive to all, including Black, Indigenous, and other people of color, LGBTQIA+ people, women, and people with disabilities.

Salary for Ohio State Coordinator: \$56,500/annually

To Apply: Please include in your cover letter how you define reproductive justice, LGBTQIA+ liberation, and racial justice, as well as how you are prepared to advance these values if selected to join the URGE team. Applications are accepted on a rolling basis. Please state "**OH State Coordinator**" on the subject line. Incomplete applications will NOT be considered. Please send a cover letter and resume to jobs@urge.org.

URGE is an equal opportunity employer. Black, Indigenous and other people of color, LGBTQIA+ people, and those with disabilities are strongly encouraged to apply.